



# CROC'S CLASSIFIEDS

Volunteer Positions Currently Available

August 2021

Our PTA runs many events and programs during the school year, which require the assistance of as many people as possible! We are always in need of more volunteers, as the parents and family members who fill these positions come and go as their students move through our school. The following list of volunteer opportunities must be filled for all our wonderful events and programs to happen. These positions have varying degrees of time involved. Even if you don't have time to head a position, a small amount of help can sometimes make a big difference in the overall workload! Please don't hesitate to offer help, even if you can only spare a small amount of time! Do you have skills or resources you can offer to assist with an event or program? We'd love to hear from you! Not sure what a position entails or where you could help? **Contact us at: [info@katherine-elementary-pta.com](mailto:info@katherine-elementary-pta.com)!**

## AVAILABLE POSITIONS

### WALK TO SCHOOL DAY\*

Event date: 10/6. Katherine Crocs participate in this annual event by gathering at nearby Arroyo Stow Park before school starts and walking to school as a group. The Event Chair will organize the event.

### GRANTS & SPONSORSHIPS

The Grants & Sponsorships Chair actively seeks grants, sponsorships, and donations that will benefit our school. Many opportunities are available through companies, state and national PTA. You will apply for those approved, and possibly oversee any that are granted.

### TRUNK OR TREAT COMMITTEE\*

Event date: 10/22 (Rain date: 10/29) This annual event traditionally allows families to trick-or-treat from decorated vehicle trunks in the parking lot. Additional activities are provided. Last year this event was implemented as a drive-thru event so alternate options are available.

### WINTER SOCIAL COMMITTEE\*

Event date: 12/10. Croc families come participate in winter/holiday themed activities and enjoy treats. The chairman can coordinate it all or work with a committee. You will select a theme (Principal and board approval required), get quotes, promote the event, organize volunteers, etc.

### HEALTH & SAFETY

The Health & Safety Chair coordinates with the school regarding school safety, so that the PTA can support Katherine Elementary provide a safe environment for learning.

### FAMILY PANCAKE BREAKFAST\*

Event date: Friday, 2/5 (7:00-8:00 am). This event comes with step by step instructions to follow! The event chair will work with a committee of volunteers to: send out invites to local resources, promote the event, purchase supplies, prep food, coordinate set-up and cleanup, etc.

### SPRING FLING\*

Event date: 3/18 (5:30-7:30 pm). Croc families come dance the night away and enjoy some treats. The chairman can coordinate it all or work with a committee. You will select a theme (Principal and board approval required), get quotes for a DJ, promote the event, organize volunteers, etc.

### CARNIVAL EVENT\*

Event date: May 13 (4:00-7:00 pm). Rain date: May 20. We are currently seeking lead coordinators for one of our most important fundraisers. These team players will report back to the board with updates and motions for event plans to be approved.

**Carnival Games Chair:** Plans, coordinates, and oversees all the games for the event. We have an inventory of existing games, as well as contacts for traditional items like inflatables.

**Carnival Food Chair:** Coordinates with local resources to provide food for the event, as well as makes sure supplies for food booths are available.

**Carnival Prizes Chair:** Plans, orders, and manages all items offered as prizes during the event.

### HOSPITALITY

Our Hospitality Chair maintains and organizes the PTA supplies including, but not limited to, office supplies, non-perishable food related items, decorations, etc. (Position pending campus access.)

### SILENT AUCTION\* (COMMITTEE CHAIR)

We are seeking a lead Chair for overseeing our annual Silent Auction. Duties will include procuring donations, organizing and promoting the event, etc. Ample documentation is available providing guidance.

### H.S.A. COMMITTEE

Honorary Service Awards recognize the service and dedication of both individuals and organizations for their work benefiting our school and community. The H.S.A. Committee will call for nominations, evaluate those received, and recommend recipients to the Board.

**\*These events may be impacted by restrictions and guidelines at the time. Out of the box solutions and flexibility will be beneficial!**

**Not seeing anything that's your cup of tea, but still want to help? We're always looking for fresh ideas or help on any of our events and programs!**

**Please send us a message and let us know how you'd like to help!**