

Katherine Elementary PTA - Board Meeting

Thursday, August 12<sup>th</sup>, 2021 – 6:30 pm - Location: Zoom

Agenda

1. Call meeting to order: \_\_\_\_\_
  - a. Extend Courtesy Seats
2. Parliamentary – Sara Matuzak
  - a. Motion to ratify roster
3. Approve Minutes: May 27<sup>th</sup>, In and Out Board Meeting
4. Audit update – Sarah Horton
5. Treasurer’s Report –Heather Brodzik
  - a. Present Year End Report
  - b. No Treasurer’s Report as books are out for audit
  - c. Approve Budget for 2021-2022
  - d. Motion: Release all operating funds up to budgeted amounts
  - e. Motion: Use pro-bono services from Yliana Woodhouse for tax preparation
6. President’s Report – Jennifer Gunderson
7. Principal’s Report – Mrs. Rangel
8. Teacher’s Report – Mrs. Brodoski
9. Committee Reports:
  - a. Historian Report – Kathleen Andrews
    - i. Number of volunteer hours reported in July: \_\_\_\_\_
  - b. Teacher Reveal Wrap-Up – Alayna Martino
    - i. Motion to release and spend funds?
  - c. Mindset Mondays – Sara Matuzak
  - d. Croc’s Night Out – Elizabeth Schmitz
  - e. Membership – Wendy Martin
    - i. Motion to release and spend funds

- f. Walk to School Day – Chair needed
  - i. Motion to release and spend funds
- g. Fundraisers – Kat Jerger
  - i. Motion to release and spend Fall Fundraiser funds
  - ii. Motion to use vendor for Fall Fundraiser
- h. Reflections – Rose White
  - i. Motion to release and spend funds
- i. Trunk or Treat – Looking for chair/committee volunteers!
  - i. Motion to release funds
- j. Healthy Living Week – Jennifer Gunderson
  - i. Motion to rename Red Ribbon Week to Healthy Living Week
  - ii. Motion to release and spend funds
- k. Spirit Wear – Elizabeth Schmitz
  - i. Motion to use 1<sup>st</sup> Place Spirit Wear as vendor
  - ii. Motion to sell old inventory at 20% discount

10. New Business

11. Adjournment: \_\_\_\_\_

**Calendar of Upcoming Events**

- Aug. 17      Croc’s Night Out @ Rock N Roll Cafe
- Aug. 26      Back to School Night @ 6:00 - 7:30 pm (virtual only)  
                   PTA Association Meeting @ 5:45 pm (via zoom)
- Aug 30        PTA Membership Kick-off

**Next Board Meeting**

- Sept. 10      PTA Board Meeting @ 6:30 pm (via Zoom w/optional in-person location TBD)